



# High Commission of India

India House, Aldwych  
London WC2B 4NA  
<http://www.hcilondon.in/>

Paste your unsigned  
recent color  
photograph  
with white background  
Size 50mm x 50mm  
(2"x2")

## Visa Application Form

Specimen Signature



<b>A. Personal Particulars (As in Passport)</b>				
Surname				
Name				
Previous/other Name if any				
Sex		Marital Status		
Date of Birth		Qualification		
Place of Birth Town/City		Country of Birth		
Citizenship /NIC No		Religion		
Visible identification marks				
Current Nationality		Nationality by Birth/ Naturalization		
Any Other Previous/Past Nationality				
<b>B. Passport Details</b>				
Passport No.		Date of issue (dd/mm/yyyy )		
Place of issue		Date of expiry(dd/mm/yyyy)		
Any other Passport/Identity Certificate(IC) held, if <b>yes</b> ,please fill following				
Country of issue				
Passport/IC No				
Nationality/status				
Place of issue				
Date of issue				
<b>C. Applicant's Contact Details</b>				
Present address				
Permanent address		Phone No		
		Mobile /Cell No		
		Email address		
<b>D. Family Details</b>				
Relation	Name	Nationality	Prev. Nationality	Place/Country of Birth
Father's				
Mother's				
Spouse				
Were your Grandfather/Grandmother(paternal/maternal) Pakistan Nationals Or belong to Pakistan held area : Yes/No				
<b>E. Details of Visa Sought</b>				
Type Of Visa Required		No of Entries		
Period of Visa (Month)		Expected Date of Journey		
Port Of Arrival		Port of Exit		

Purpose of Visit :			
<b>F. Previous Visit Details</b>			
Have You Ever visited India?			
Address where You stayed in India			
Cities in India visited			
Type of Visa		Visa Number	
Visa Issued Place		Date of Issue	
Countries visited in last 10 years			
Have you been refused an Indian Visa or extension of the same previously or deported from India?			
If <b>yes</b> above mention when and by whom with control No/Date			
<b>G. Profession/Occupation Details</b>			
Present Occupation		Designation/Rank	
Employer Name/Business			
Employer Address Phone Number			
Past occupation if any			
Are/have you worked with Armed forces/ Police/ Para Military forces?			
Organization		Designation	
Place of Posting		Rank	
<b>H. Details of Two Reference</b>			
<b>In India</b>		<b>In UNITED KINGDOM</b>	
Name			
Address			
Phone Number			

**I. DECLARATION:**

- a. I do not hold any other passport(s) other than those detailed above.
- b. I have read and understood all the conditions for the visit to India and I am willing and able to abide fully by them.
- c. I declare that the information given in the form is complete and correct and the visit to India will be undertaken for the purpose indicated in the application.
- d. I understand that in case the information provided in the form is found to be incorrect, I will be liable for denial of visit/ entry or deportation and/ or other penalties during the visit as provided by Indian law.

Date:.....

.....  
Applicant's signature (as in Passport)

## **Important Checklist:**

### **Complete your application form correctly**

- Passport valid for at least 190 days with 2 blank pages (if your passport is less than 3 months old please also send your previous passport)
- Two recent identical passport quality photographs on a white/off white background size 50mm x 50mm.
- Complete visa application form in black ink and capital letters; include telephone numbers, postcodes, ECT. Please write N/A for any fields on the visa application form that is not applicable to your application. Signatures required on both pages, parents can sign on behalf of their children.
- Business address on visa form is your work address; students need to add their school, college, university addresses.
- Parent's information on the application forms is still required even if your parents are deceased. Put their names, place of birth (town or county) present nationality deceased, previous nationality British ECT.
- One UK referee can be friend or family with name address **postcode** and telephone numbers.
- One Indian referee can be friend or family or hotel accommodation with address and telephone number.
- Children under the age of 16 must provide a copy of their full birth certificate and a copy of both parents' passports, a letter of consent signed by both parents (example text on applications forms page). In divorced cases a child custody letter from the court in respect of the child is required, in cases of single parents a solicitors letter and a council benefit letter will be required.
- For tourist visa's a Letter of undertaking is required on company letter headed paper (example text on applications forms page) for company Directors / Executives / Consultants / Police officer / Armed services / Media Industry / Photographers / Actors / Artist/ Social workers/ lecturers/ solicitors/ Barristers ect.
- If travelling on a cruise please submit confirmed and detailed itinerary showing passengers details.
- Business/conference/employment visa's need letters of support (UK company) and letters of invitation (Indian company).
- Make payment by cheque or postal orders payable to '**India Visa Embassy**'
- If you have more than one application you can send in one royal mail special delivery and include one royal mail special delivery for the return and make one cheque or postal payable for all applications.
- Non UK Passports please provide a utility bill, one dated within 3 months of your application and one dated 2 years old.
- Post applications securely by royal mail special delivery to:  
**India Visa Head Office, 36 Victoria Avenue, Grays, Essex, RM16 2RP**  
Or courier:  
**India Visa Fast Track Office, Nagpal House, 1 Gunthorpe Street, London E1 7RG**
- Processing times of visa applications can differ with each individual application visas are issued at the sole discretion of the High Commission of India London. Do not book flights or accommodation until you have obtained your correct visa

Any issues or concerns that you have please inform us

Email: [info@indiavisaheadoffice.co.uk](mailto:info@indiavisaheadoffice.co.uk)

Web: [indiavisaheadoffice.co.uk](http://indiavisaheadoffice.co.uk) Tel 24/7: 0844 800 4018 Tel: 020 7377 1600

## Visa Fees and Processing Times

Please call **020 7377 1600** or **0844 800 4018** (24 hours) to confirm processing times and fees as this may differ due to volumes of visa applications.

Visa Type	Valid Up To	Processing Times	Fees
Tourist Visa	6 Months	Standard: 6-7 Business Days	£66.00
		Fast Track: 3-4 Business Days	£105.00
Business Visa	12 Months	Standard: 6-7 Business Days	£150.00
		Fast Track: 3-4 Business Days	£245.00
Business Visa 8 hour service	12 Months	1 working day (please call to confirm fees and processing times)	
Conference Visa	3 Months	Standard: 6-7 Business Days	£105.00
		Fast Track: 3-4 Business Days	£195.00
Employment Visa	6 Months	Standard: 6-7 Business Days	£380.00
	12 Months	Standard: 6-7 Business Days	£425.00
Long term Visa	5 Years	Standard: 6-7 Business Days	£175.00
		Fast Track: 3-4 Business Days	£225.00
Transfer Visa	5 Years	Standard: 6-7 Business Days	£35.00
		Fast Track: 3-4 Business Days	£85.00
Entry Visa	6 Months	Standard: 6-7 Business Days	£95.00
		Fast Track: 3-4 Business Days	£155.00
	12 Months	Standard: 6-7 Business Days	£135.00
		Fast Track: 3-4 Business Days	£180.00
Additional Embassy Fee for USA Passport Holders			£25.00
Non UK Passport Holders Embassy Referral Fees			£10.00